

DOCUMENT CHECKLIST

PLEASE GATHER AND SUBMIT ALL OF THE DOCUMENTS LISTED BELOW. WE MUST HAVE ALL OF THESE DOCUMENTS IN ORDER TO PREPARE EITHER A CHAPTER 7 OR CHAPTER 13 BANKRUPTCY PETITION FOR YOU.

1. Completed Bankruptcy Questionnaire;
2. Signed Attorney Fee Agreement;
3. Paystubs (or other proof of all income) for the past six months;
4. Federal Tax Returns (Form 1040) and W-2s for the past 2 years;
5. Bills, collection notices, and lawsuits from all creditors;
6. Credit Report from **annualcreditreport.com** (free);
7. If you own real estate, a market analysis from a real estate agent, or estimate of current value from **Zillow.com**;
8. Pre-Bankruptcy Credit Counseling Certificate for each debtor. Obtain online at **Cricketdebt.com** or call 866.719.0400. Use attorney code #992316. (You pay a small fee for the counseling service and the certificates).
9. Initial non-refundable attorney fee payment of at least \$500.00 in order for us to start work on your case;
10. Check with attorney for any other documents needed in your case. Examples include monthly profit-and-loss statements for any business that you operate and print-outs from Department of Licensing for any tickets that you owe (if you have a suspended Driver's License)

